



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: WWW.DPR.DELAWARE.GOV

PUBLIC MEETING MINUTES: Real Estate Education Committee –Subcommittee

MEETING DATE AND TIME: Thursday, March 3, 2011 at 8:30 p.m.

**PLACE: 861 Silver Lake Boulevard, Dover, Delaware
Public Service Commission Hearing Room**

MINUTES APPROVED 4/7/11

MEMBERS PRESENT

Dee Hake DeMolen
Doug Doyle
H. James Kelleher Jr.
Steve Schmidt
Harry Wooding

MEMBERS ABSENT

Danielle Benson
Tim Riale

DIVISION STAFF

Jessica Williams, Administrative Specialist II

CALL TO ORDER

Ms. DeMolen called the meeting to order at 8:34 a.m.

REVIEW AND APPROVAL OF MINUTES

Mr. Wooding made a motion, seconded by Mr. Kelleher to approve the February 10, 2011 meeting minutes as presented. Motion unanimously carried.

Review Suggestions from the Real Estate Education Committee Regarding the Newly Licensed & Existing Salesperson Courses

Ms. DeMolen informed the Subcommittee that they needed to determine how the instructors will be qualified to teach the proposed modules. The Subcommittee discussed the possibility of developing a list of pre-approved instructors to teach the "Train the Trainer" course; more qualified instructors will be needed due to the fact that it is been proposed to increase the number of continuing education hours. Ms. DeMolen informed the Subcommittee that the Broker's Subcommittee decided to rename the "Train the Trainer" course to the "3 Hour Delaware Core Course Review". The Subcommittee recommended that all potential instructors will need to complete the core review course. The course could also be used for a 3 hour continuing education elective.

February 10, 2011

Page 2

Mr. Schmidt made a motion, seconded by Mr. Wooding to rename the Salesperson Core Course and Broker's Core Course to the Real Estate Core Course, because of the course content being the same for all established licensees. Motion unanimously carried.

Mr. Wooding made a motion, seconded by Mr. Doyle to recommend that a select group of people be eligible to teach the "3 Hour Delaware Core Course Review" course. Motion unanimously carried.

Other Business before the Subcommittee (For Discussion Only)

Ms. DeMolen informed the Subcommittee that she addressed the Education Committee in October about approved core course instructors having to send in a course provider application, since there is a Commission approved course outline that the course provider would need to follow. Ms. DeMolen raised the question if the modules and outlines are approved, would a course provider still need to submit an application along with the \$55.00 fee.

Ms. Williams informed the Subcommittee that there may be a possibility that the course provider send in a letter of intent stating that they have scheduled to teach a specific module with an approved instructor on a certain day.

Public Comment

There was no public comment.

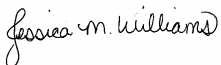
Schedule Next Meeting

The Subcommittee did not schedule their next meeting at this time.

Adjournment

There being no further business, Mr. Wooding made a motion, seconded by Mr. Schmidt, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 9:19 a.m.

Respectfully submitted,



Jessica Williams
Administrative Specialist II